

Sample Student Résumé

Jeffrey Richardson

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OBJECTIVE	To obtain an editorial internship with a magazine
EDUCATION	
Fall 2006– present	University of Maryland <ul style="list-style-type: none">• BA expected in June 2010• Double major: English and Latin American studies• GPA: 3.7 (on a 4-point scale)
EXPERIENCE	
Fall 2008– present	Associate editor, <i>Latino Voice</i> , newsletter of Latino Club <ul style="list-style-type: none">• Assign and edit feature articles• Coordinate community outreach
Fall 2007– present	Photo editor, <i>The Diamondback</i> , college paper <ul style="list-style-type: none">• Shoot and organize photos for print and online publication• Oversee photo staff assignments; evaluate photos
Summer 2008	Intern, <i>The Globe</i> , Fairfax, Virginia <ul style="list-style-type: none">• Wrote stories about local issues and personalities• Interviewed political candidates• Edited and proofread copy• Coedited “The Landscapes of Northern Virginia: A Photoessay”
Summers 2007, 2008	Tutor, Fairfax County ESL Program <ul style="list-style-type: none">• Tutored Latino students in English as a Second Language• Trained new tutors
ACTIVITIES	Photographers’ Workshop, Latino Club
PORTFOLIO	Available at http://jrichardson.localhost/jrportfolio.htm
REFERENCES	Available upon request