

Goal	Timeline	Steps	Importance	Difficulties	How to Deal with Difficulties
Visiting my instructors during office hours	Visit each instructor at least once by the middle of the term.	<ol style="list-style-type: none">1. Mark my calendar to meet with instructors.2. Think of questions I need to ask each instructor.	High	I may not be available during an instructor's office hours.	Email the instructor and ask for an appointment.