	Always	Sometimes	Never
l arrive at classes promptly.			
I sit near the front of the room.			
I look and act alert and interested in the class.			
l complete reading assignments before class.			
l ask thoughtful questions.			
I participate in class discussions.			
I take careful notes and retain handouts.			
I complete all assignments on time.			
I turn in neat, complete, well-organized, and carefully edited papers.			
I seek out the instructor if I need help understanding the reading, discussion, or assignments.			